



**Crew, Cast & Performers Ltd t/a Movie Extras
Link Directory Ltd**

Ardmore Studios, Bray, Co. Wicklow
www.MovieExtras.ie Tel: 01-276 9335



Minor's Working Hours Regulations & Licence Conditions

A minor is defined as a person under the age of 16

The **Protection of Young Persons (Employment) Act 1996** sets out controls governing the employment of children and young persons.

Failure to follow the controls set out in this Act may result in a fine of up to €1,500.

LICENCE

A licence **NEEDS** to be issued from the Department of Jobs, Enterprise and Innovation. MovieExtras.ie will organise this, but we need as much advance notice as possible, ideally a week or more.

MovieExtras.ie will look after getting a consent form signed by the parent and, if the child is school going age, a consent form from the principal as well as the application to the Department.

PLEASE NOTE: A license is required for fitting **AND** shoot dates.

RESTRICTIONS – Number of Hours on location & Call time / Wrap

Children under 7 years of age:

- May not be present at location for more than 5 hours a day
- May not be called before 09:30 or be on set/location after 16:30
- Must have a rest period of 15' for every 30' of continuous work
- Can be present on set for a total period of no more than 2 hours

Children 7 years and under 13 years of age:

- May not be present at location for more than 7.5 hours a day
- May not be called before 0900 or be on set/location after 1700
- Must have a rest period of 15' for every 45' of continuous work
- Can be present on set for total period of no more than 3 hours



Children 13 years and under 18 years of age:

- May not be present at location for more than 8 hours a day
- May not be called before 0900 or be on set/location after 1900
- Must have a rest period of 15' for every 1 hour of continuous work
- Can be present on set for a total period of no more than 4 hours

ON SET CONDITIONS

Children must have suitable green room space available and may not stay on set to watch filming while not working.

CHAPERONE

A suitable chaperone must be in charge of the child at all times while he/she is present at the place of employment, on set or in rehearsal, except while the child is in the charge of a parent or guardian. The function of the chaperone shall include the care and control of the child with a view to securing his/her health, comfort, kind treatment and moral welfare.

The chaperone is the KEY PERSON to whom the child looks for protection, clarification and support.

You should instruct the chaperone prior to the day in what they can expect to be doing on set.

Once on set, please go over the following details:

- Who is responsible on set
- Any health and safety issues that they should know about
- Who to contact in a medical emergency
- Where the toilets are located on set

FURTHER INFORMATION:

You are recommended to read the information contained in the following sites:

WorkPlaceRelations.ie / NERA

www.WorkPlaceRelations.ie/en/What_You_Should_Know/Employment_of_Children_and_Young_Persons/

MovieExtras.ie Minor Policies

www.MovieExtras.ie/minor_policy.html/@@index.html

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